### THE BEAL CENTER HEART OF DOWNTOWN HAYESVILLE



### CLAY COUNTY HISTORIC COURTHOUSE www.thebealcenter.com



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# MEET YOUR VENUE

Courthouse & Courtyard Gazebo on the

eal Center

We're thrilled you're considering hosting your event at The Beal Center. We pride ourselves on providing an unparalleled level of service to all of our clients. Our goal is to ensure that your event exceeds your expectations and provides you and your loved ones with cherished memories for years to come.

The Beal Center is located in the heart of downtown Hayesville, North Carolina, With its unique architecture and rich history, The Beal Center is an excellent venue for any event. From weddings and corporate events to community gatherings and performances, the venue offers a versatile and customizable space to fit your needs. The exterior lawn and gazebo provide a beautiful outdoor setting, while the upstairs courtroom space is a premier event center that can accommodate larger groups. The elevator and ADA restroom make the space accessible for all guests.

The Beal Center, along with its exterior lawn and gazebo, are available to rent for both private and public events. Our mission is to help transform your milestones into cherished memories while providing a wide range of options that meet the needs of every client and budget.

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## THE VENUES

#### The Square: Courtyard and Gazebo

Our charming courtyard and gazebo, serve as an ideal outdoor setting for hosting your celebrations throughout the year. Booking includes access to the gazebo and private grounds. For further details, contact us to schedule a tour with our executive director.

#### The Beal Center: Historic Courthouse

This gorgeous well preserved two-story Historic Courthouse venue offers various options and amenities for your event, including a bridal and groom suite, a conference room, a catering kitchen, and a 2221 sq ft. open floor plan courtroom with a stage area to allow up to 150 guest. Most bookings come with access to our sound system, and tables and chairs are provided with your reservation. To learn more, feel free to reach out to us or arrange a tour with our executive director.

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### WEDDING PRICING GUIDE

We are excited that you are thinking about celebrating your special occasion at The Beal Center. We take great pride in delivering an exceptional level of service to all our clients. Our aim is to make sure your event surpasses your expectations and creates lasting memories for you and your loved ones.

Take a look at this Wedding Packing and Pricing guide to discover how we can assist you on your special day. We provide a diverse range of customizable options to ensure that your event is not only successful but also historic here at The Beal Center.

Whether you dream of an intimate gathering or a grand celebration, we are dedicated to help bring your vision to life. Our venue boasts stunning historical architecture and versatile spaces that can be tailored to suit your unique style and preferences.

We invite you to schedule a tour of The Beal Center and meet with our Executive Director to learn more. They will guide you through our offerings and help you create a package that reflects your individual taste and budget. Let us make your special occasion something that you and your guests will cherish for years to come.

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# INVESTMENT

#### Seasonal Pricing Range:

### PEAK SEASON

### April through September: \$3200

### NON-PEAK SEASON

### October through March:

\$2,500

Pricing is listed under each package; however, it may fluctuate depending on the season, reflecting higher or lower demand.





### WEDDING VENUE RENTALS

#### **Including The Following:**

**Exclusive Venue Access:** Use of the entire property for 12 hours on your wedding day including lawn and gazebo.

Ceremony Seating: Chairs for up to 120 people (Indoor Use Only)

**Tables:** Round tables and seating for up to 120 people, Rectangle food service tables, high top tables for use as needed.

**Wooden Bar:** Wood bar is also included in every package. This will enhance the elegance of your event without competing with your unique event design.

**Premium Sound System:** Your band or DJ will sound amazing through our Bluetooth sound system,

#### **Free Public Parking**



# GOLD PACKAGE

We'll Handle The Heavy Lifting While You Enjoy Your Event With Your Guests.

- Exclusive Venue Access: Use of the entire property for 12 hours on your wedding day including lawn and gazebo.
- **Ceremony Site:** Choice of the indoor courtroom or lawn/gazebo for your ceremony and reception. (If you prefer both at same site, please allow 1-hour for site to be flipped)
- Ceremony Seating: Chairs for up to 120 people (Indoor Use Only)
- **Reception Tables:** Round tables and seating for up to 120 people, rectangle food service tables, high top tables for use as needed. (Indoor only)
- Table Linens: Use of table lines (White or Black Only)
- **Wooden Bar:** Wood bar is also included in every package. This will enhance the elegance of your event without competing with your unique event design.
- **Premium Sound System:** Your band or DJ will sound amazing through our Bluetooth sound system,

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- **Decor:** Choice of items from our inventory
- Ceremony Rehearsal: Up to 2 hours the week of your wedding
- **Rehearsal Dinner:** Use of venue the evening before, 4 hours
- Bridal Photos: Use of entire property at scheduled time

#### INVESTMENT: \$3,200





## SILVER PACKAGE

This Package Includes Everything To Put You At Ease Leading Up To Your Big Day And The Day Of.

- **Exclusive Venue Access:** Use of the entire property for 12 hours on your wedding day including lawn and gazebo.
- **Ceremony Site:** Choice of the indoor courtroom or lawn/gazebo for your ceremony and reception. (If you prefer both at same site, please allow 1-hour for site to be flipped)
- Ceremony Seating: Chairs for up to 120 people (Indoor Use Only)
- **Reception Tables:** Round tables and seating for up to 120 people, rectangle food service tables, high top tables for use as needed.
- **Table Linens:** Use of table lines (White or Black Only)
- **Wooden Bar:** Wood bar is also included in every package. This will enhance the elegance of your event without competing with your unique event design.
- **Premium Sound System:** Your band or DJ will sound amazing through our Bluetooth sound system,
- **Decor:** Choice of items from our inventory
- Ceremony Rehearsal: Up to 2 hours the week of your wedding
- Bridal Photos: Use of entire property at scheduled time

#### INVESTMENT: \$2,700





## BRONZE PACKAGE

The Bronze Package Includes All The Basics Needed For A Day To Remember.

- Exclusive Venue Access: Use of the entire property for 10 hours on your wedding day including lawn and gazebo.
- **Ceremony Site:** Choice of the indoor courtroom or lawn/gazebo for your ceremony and reception. (If you prefer both at same site, please allow 1-hour for site to be flipped)
- Ceremony Seating: Chairs for up to 120 people (Indoor Use Only)
- **Reception Tables:** Round tables and seating for up to 120 people, rectangle food service tables, high top tables for use as needed. (Indoor Only)
- **Wooden Bar:** Wood bar is also included in every package. This will enhance the elegance of your event without competing with your unique event design.
- **Premium Sound System:** Your band or DJ will sound amazing through our Bluetooth sound system,
- Ceremony Rehearsal: Up to 2 hours the week of your wedding
- Bridal Photos: Use of entire property at scheduled time

#### INVESTMENT: \$2,500





# A LA CARTE

Choose Options That Meet Your Needs.

#### <u>Ceremony (No Reception):</u>

- Choice of 2221 Sq Ft Courtroom only OR Grounds and Gazebo
  - **Outdoor/Indoor:** Elopement: (Bride, Groom, Witnesses, and Officiant, no seating) \$350, 1.5hr
  - 5-25 people: \$600
    - **Indoor Ceremony: \$600** 
      - Includes seating, use of courtroom only, 3 hours
    - Outdoor Ceremony: \$400
      - Includes use of grounds and gazebo, no chairs, must be sourced from local vendor
  - 25-75 people: \$800
    - Includes ceremony seating, use of courtroom only, 5 hours
  - ° 75-120 people: \$1200
    - Includes ceremony seating, use of courtroom, brides' room, and grooms' quarters, 2hr ceremony rehearsal, 6 hours

#### Indoor Reception Only (No Ceremony): \$1400 w/o linens, \$1600 includes linens

- Round tables and seating for up to 120 people
- Food service tables
- Full use of catering kitchen
- 6 hours

Outdoor Ceremony (No Reception): \$400 (Seating not included, must be sourced from vendor)

• Full use of courthouse lawn and gazebo





## A LA CARTE

Choose Additional Options That Meet Your Needs.

- Bridal Tower: \$50
- Grooms Quarters: \$50
- Catering Kitchen: \$100
- Table Linens: \$10 each
- Plate Settings: (Plates, Napkins, Silverware) \$10/setting
- **Decor:** Priced per item
- **Rehearsal Dinner:** Use of building for 2 hours after rehearsal, 3 hours -\$500
- Additional hours: \$100/hr.
- Conference Room Add On: \$50/hr.

If there are any other amenities you desire, we can explore options how we can assist you best.



# NEXT STEPS

Now That You've Built Your Perfect Package, It's Time To Learn How The Process Unfolds.

We extend a warm invitation to clients to commemorate all their special occasions at The Beal Center. Committed to crafting unforgettable experiences, our goal is to make every event a joyous celebration, establishing it as the ideal venue for life's memorable moments right here in the heart of downtown Hayesville, North Carolina.

For any inquiries, custom pricing, or questions, please reach out to us via the provided contact information below.

Additionally, feel free to visit our social media pages or website for more details or policies.

⊕ www.bealcenter.org

- TheBealCenter
- (a) (a) the bealcenter
- bealcenterevents@icloud.com
- **(** 828.415.1623
- ♂ 55 Church Street
  - Hayesville, NC 28904
    - P.O. Box 1533



# NEXT STEPS

Let's begin planning your celebrations, and here's what we need to get so we can focus on making your big day a success. <u>To successfully secure and hold your event date with us, the</u> <u>following will be required:</u>

We recommend scheduling a meeting with our Executive Director to take a tour of the property, discuss all the specifics for your celebration, and initiate the booking paperwork.

To successfully secure your event with us, we will require the "Big 3" items, which are:

- Certificate of Insurance (COI) for Liability
- Refundable Damage Deposit
- Event Deposit (50% of total)

<u>Without these completed documents, we will be unable to hold</u> <u>your date.</u> Any additional details or inquiries will be handled by our Executive Director.

Thank you for considering The Beal Center for your celebration. We look forward to the opportunity to make your dream event a reality.



### FREQUENTLY ASKED QUESTIONS

#### What is the maximum capacity?

The Beal Event Center can accommodate up to 150 guests for a wedding ceremony, concert, or lecture. The Beal Event Center can accommodate up to 120 guests with venue chairs and tables for an event.

#### Do you allow outside caterers?

Yes, we do. With a signed contract we can provide our preferred vendor list, or you are welcome to choose your own.

#### Is alcohol allowed?

Yes, alcohol is allowed. You must purchase your own alcohol and you obtain a "Limited Special Occasions Permit" from the NC ABC for each day alcohol is consumed on the premises.

#### When is the final balance due?

Payment is split into two equal payments installments, unless other arrangements have been made. The first payment is due within 10 days of quote submission and the final payment is due 30 days before event date, which is non-refundable. Accepted forms of payment include check, pay pal, Venmo, and credit/debit cards.

#### Deposit & Fee(s):

The Beal Center requires a refundable damage deposit check for the rental of the courtroom, the conference room, courtyard and gazebo. All areas must be left as they received them.

Venue cost excludes fees for required documentation of Day of Event Liability Insurance, Alcohol Permit, other vendor costs, and any necessary venue documentation reprocessing fees (quotes, contracts, invoices, etc.).

#### Packages and A La Carte Option(s):

If none of the packages or pricing options suit your budget or requirements, we are happy to collaborate with you on tailored pricing solutions in order to keep your celebration needs in mind.

#### If you have any more inquiries, please don't hesitate to reach out to us. We are excited to assist in making your special day a truly memorable celebration.



### THE BEAL CENTER MAKE YOUR CELEBRATION HISTORIC



55 Church Street Hayesville, NC 28904 828.415.1623 bealcenterevents@icloud.com www.bealcenter.com

